



## ON CALL SUBSTITUTE TEACHER

The International School of Macao is a vibrant and rapidly growing school of 1,400 students representing forty different countries. TIS offers a well-rounded and developmentally appropriate curriculum for students in Pre Kindergarten to Grade 12, culminating in the Alberta High School Diploma and the International Baccalaureate (IB) Diploma recognized by universities worldwide.

We are looking for energetic and motivated 'on call' substitute teachers to work with students at all levels, from pre-kindergarten to high school for the 2021-22 school year. 'On call' substitute teachers are expected to be available to work at short notice and flexible in their availability.

Candidates with a bachelor's degree are preferred, however, previous experience as a tutor will be considered. Successful candidates must undergo a criminal record check and health check.

### Duties:

- ❖ Create and maintain a respectful and fair classroom culture that fosters safe and productive learning.
- ❖ Follow regular teacher's lesson plans in a way that ensures consistency and optimal learning.
- ❖ Assign classwork and homework as necessary, according to lesson plans
- ❖ Take attendance according to school procedure and maintain a well-managed classroom
- ❖ Comply with all procedures, guidelines and policies of the school at all times
- ❖ Monitor, observe, and report student behavior according to school policies and procedures.
- ❖ Supervise students in a variety of spaces.
- ❖ Maintain a professional attitude in all manner of conduct with students, faculty and parents, including a commitment to confidentiality

The successful candidate must possess:

- ❖ Macau ID (temporary or permanent)
- ❖ Confidence and proficiency in giving instruction
- ❖ Superb verbal and written communication skills
- ❖ Flexible, friendly and good at establishing quick rapport with students

Interested candidates should send their application and resume to [recruitment@tis.edu.mo](mailto:recruitment@tis.edu.mo).